

This reminder is regarding event insurance requirements, as listed in the exhibitor agreement, to attend the upcoming APRA Annual Conference and Expo. The hotel has strict and specific requirements for anyone showing in the expo hall. Please ensure that you have provided this information exactly as stated, in an electronic format, to the APRA office by the end of June.

Insurance and Indemnification Requirements:

Each vendor shall carry and maintain and provide evidence of liability insurance in amounts required by the hotel. Liability of not less than \$2 million per occurrence. Policy shall indemnify, defend and hold harmless naming both Arizona Parks and Recreation Association and JW Marriott Starr Pass.

The exhibitor agrees to make no claim for any reason whatsoever against the Arizona Parks and Recreation Association, the venue or other contractors for loss, theft, damage, or destruction of goods for any injury to himself/herself or employees.

COI's are required to be provided to APRA in electronic format no later than June 30. Copies are required to be emailed to admin@azpra.org.

Address if needed:

JW Marriott Tucson Starr Pass
3800 W. Starr Pass Blvd. | Tucson, AZ 85745

APRA
12950 North 7th Street | Phoenix, AZ 85022

Please ensure your insurance provider sends an electronic copy to admin@azpra.org, as we must submit these to the hotel before the event.